



Christopher J. Soffayer
Chief of Police

Millis Police Department

Town of Millis
Commonwealth of Massachusetts



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Millis, Massachusetts 02054
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New L.T.C. Applicants,

The Millis Police Department has set up a process for all new applicants. Before coming to the police station, you **must** have the following items:

1. The application found on the Mass Gov. website was filled out completely.
2. An approved Basic Firearms Safety course certificate.
3. **(2) Letters** of reference, which cannot be from a family member, The letter must state that you are a qualified candidate for a firearms license.
4. A check made out to the **Town of Millis** for \$100.

When you have completed all the items on the list, please email Sergeant Gonzalez at LTC@millisms.gov

Once the email is received, you will be contacted to set up an appointment; please understand there could be a delay in return email due to vacations, days off, etc.

- **Any missing documents will delay the licensing process.**
- **Appointments can take up to 3 to 4 weeks to be scheduled**
- **No paperwork or checks will be accepted at the Police Department before the appointment.**

Sincerely,
Sergeant Arcadio Jason Gonzalez
Firearms Licensing Authority
Millis Police Department